



# MANAGING YOUR STOCK

# 1. Go to Products and select “Manage Products”

CONTACT VENDOR  
SUPPORT




### Announcement!


- 1- Join our online vendor training from Tuesdays to Fridays at 9:30 am prompt. Click [HERE](#) to join.
- 2- Want to know your Shop Performance? Click [here](#) to find out. Click [here](#) to get Recommendations for your store.
- 3- Cancellations terribly affect your Vendor Score and your revenues due to loss of trust and to [Contributions for Low Seller Score](#) ► [\[Watch Video\]](#)


**COUNTERFEIT:** Jumia is strictly against the publishing of counterfeit products, and we severely punish such behaviour as it affects the whole vendors' community's capability to sell! ► [\[Read HERE or find more HERE\]](#)

**Important!** Visit our [Vendor Facebook Page](#) | [Vendor University Channel](#) | [Vendor Hub](#) | [Inbound Scheduler](#) | [Shop Performance](#) | [Vendor Telegram page](#)

**New Vendor!** Pass this [test](#) and get your Daily Order Limit (DOL) increased!

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OPEN STATEMENT

0 GHS

IN TRANSIT ITEMS

[Click to Expand](#)

PAID IN THE LAST 3 MONTHS

0 GHS

All  Open  Paid  Pending Payment

PERIOD

02 Aug 2021 - 08 Aug 2021

STATUS


Open

## 2. Click on the number under “Available” for the product

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Product Overview [★ Rate this page](#)


All **Live** [Image Missing](#) 1 [Poor Quality](#) [Sold Out](#) [Best Selling](#) [Inactive](#) ▾ [Not Authorized](#) [Tagged](#)

Export ▾ + Add  

Name ▾	SKU ▾	Created ▾	Price ▾	Sale Price ▾	Subsidize Price ▾	Available ▾	Visible	Active	Actions
<a href="#">2-Piece Slim Fit Tuxedo - Black - 32</a>	suit1	13 Feb 2019	450.00	-	-	2 		<input checked="" type="checkbox"/> ON	<a href="#">Edit</a> ▾
Daro - 18years+	Ghc350-500	13 Feb 2019	350.00	-	-	2		<input type="checkbox"/> OFF	<a href="#">Edit</a> ▾



Note that Products that are live appear in blue and underlined. Those that are not live appear black as shown above

Go to Page:       Items per page:

Exports  

# ▾	Type ▾	Time requested ▾	Time completed ▾	Status ▾	Download
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No data available

Go to Page:     

### 3. Edit the Number of Allocated stock to reflect what you currently have available

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Product Overview [★ Rate this page](#)

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Export ▾ + Add

Name	SKU	Created	Price	Sale Price	Subsidize Price	Available	Visible	Active	Actions
<a href="#">2-Piece Slim Fit Tuxedo - Black - 32</a>	suit1	13 Feb 2019	450.00	-	-	2		<input checked="" type="checkbox"/> ON	<a href="#">Edit</a> ▾
Daro - 18years+	Ghc350-500	13 Feb 2019	350.00					<input type="checkbox"/> OFF	<a href="#">Edit</a> ▾

Allocated Stock refers to items in your possession which you will have to send to the nearest VDO when an order is placed (Drop Shipping)

Allocated Stock

Reserved Stock

Available Stock



Reserved Stock refers to items that have been order but not yet delivered



# Go to the "Active" Column and click on the button to activate/deactivate a product

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## Product Overview [★ Rate this page](#)

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Export ▾ + Add

Name	SKU	Created	Price	Sale Price	Subsidize Price	Available	Visible	Active	Actions
<a href="#">2-Piece Slim Fit Tuxedo - Black - 32</a>	suit1	13 Feb 2019	450.00	-	-	2	✓	<input checked="" type="checkbox"/> ON	
Daro - 18years+	Ghc350-500	13 Feb 2019	350.00	-	-	20	✗	<input type="checkbox"/> OFF	<a href="#">Edit</a> ▾

Go to Page:  Items per page:  ▾

## Exports

#	Type	Time requested	Time completed	Status	Download
No data available					

You can either turn on or off products in your shop. Only Active or Live products will be available for sale on the Jumia website

A3 Core Dual SIM - 16GB HDD - 1GB RAM - Black	IZYA3CORE	05 Mar 2021	600.00	-	-	1	✗	ON <input type="checkbox"/>	<a href="#">Edit</a>
Camon 17P - 128GB 6GB RAM -Spruce Green	CAMON 17P_1					21	↻	ON <input type="checkbox"/>	<a href="#">Edit</a>
<a href="#">WP-1008 Twin Tub Top Load Washing Machine - 10Kg - White</a>	IZYWP100					1	✓	ON <input type="checkbox"/>	<a href="#">Edit</a>
3.1 - 16GB HDD - 2GB RAM - Black	IZYNO3.1					1	✗	ON <input type="checkbox"/>	<a href="#">Edit</a>
5-Pack Short Sleeve Polo Shirt - Red - S	tlc07s							OFF <input type="checkbox"/>	<a href="#">Edit</a>
5-Pack Short Sleeve Polo Shirt - Red - XXL	tlc07xxl							ON <input type="checkbox"/>	<a href="#">Edit</a>
5-Pack Short Sleeve Polo Shirt - Red - XL	tlc07xl							ON <input type="checkbox"/>	<a href="#">Edit</a>
5-Pack Short Sleeve Polo Shirt - Red - L	tlc07l							ON <input type="checkbox"/>	<a href="#">Edit</a>
5-Pack Short Sleeve Polo Shirt - Red - M	tlc07m							ON <input type="checkbox"/>	<a href="#">Edit</a>
Short Sleeve Polo Shirt - 2 Pack Blue/Black - XXL	tlc06xxl							ON <input type="checkbox"/>	<a href="#">Edit</a>
Short Sleeve Polo Shirt - 2 Pack Blue/Black - XL	tlc06xl					100	✗	ON <input type="checkbox"/>	<a href="#">Edit</a>
Short Sleeve Polo Shirt - 2 Pack Blue/Black - L	tlc06l	10 Dec 2020	100.00	45.00		100	✗	ON <input type="checkbox"/>	<a href="#">Edit</a>
Short Sleeve Polo Shirt - 2 Pack Blue/Black -	tlc06m	10 Dec 2020	100.00	45.00		100	✗	ON <input type="checkbox"/>	<a href="#">Edit</a>

1. Sync icon shows when the stock level is updated but has not yet reflected in the system

1. Green ticks indicate that the product meets all requirements and is Live

1. Red crosses indicate that the product does not meet all the requirements. Click on it to see which requirements have been met and which requirements it has failed to meet

- ✓ Product status is active
- ✓ Seller status is active
- ✗ Quality not approved
- ✓ Brand status is active
- ✓ Price > 0 and Stock > 0
- ✗ Images not uploaded
- ✓ Product has active categories
- ✓ Brand is approved
- ✓ Product is authorized
- ✗ Not yet uploaded to shop